

Worksheet for Preparation/Filing of NY  
**Application for Authority for Not-For-Profit**

Date: \_\_\_\_\_

1. Name of Corporation as appears in Home Jurisdiction:

\_\_\_\_\_

2. Home jurisdiction: \_\_\_\_\_

3. The Purpose(s) of the corporation (these purposes must be the purposes in its home jurisdiction. An additional sheet may be attached is necessary):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. County in which the principal office is located: \_\_\_\_\_

5. Service of Process Address (can be any valid mailing address in the U.S.):

\_\_\_\_\_  
\_\_\_\_\_

6. Name and Title of person Authorizing the filing:

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Fee to Prepare and File	\$ 175.00
Obtain Good Standing	\$ 125.00 (approx.*)
Obtain Certificate of Inc (if not provided)	\$ 75.00 (approx.*)
Disbursement to Dept. of State (filing)	\$ 160.00
Administrative Handling	\$ 5.00
Total:	\$ 540.00*

\*If Consent(s) were required for incorporation, the same consent(s) will be necessary for amendment filing. Additional fees apply (\$100.00 per consent, plus any applicable disbursement to the agency)

Contact Name : \_\_\_\_\_ Email: \_\_\_\_\_

Firm / Business Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Billing/Mailing Address: \_\_\_\_\_

Address for delivery of Corporate Documents:  
\_\_\_\_\_

Let this letter serve as my authorization to charge Amex/MC/Visa (Initial Here) \_\_\_\_\_

Card #: \_\_\_\_\_ Expires: \_\_\_\_\_

IN THE AMOUNT OF: \_\_\_\_\_

Print Name of Card Holder: \_\_\_\_\_

Signature of Card Holder: \_\_\_\_\_

\*Please note: This fee is an estimate only. It is possible to incur additional disbursements to complete this order. If so the additional fees will be charged to this credit card.