

## Worksheet for Preparation/Filing of NY Application for Authority Corp.

Date: \_\_\_\_\_

1. Name of Corporation: \_\_\_\_\_

2. State which Corporation was organized: \_\_\_\_\_

3. Date of Incorporation: \_\_\_\_\_

4. Purpose of Business (If other than general):  
\_\_\_\_\_

5. Principal Business Address in NY: \_\_\_\_\_  
\_\_\_\_\_ County \_\_\_\_\_

6. Address in Home State:  
\_\_\_\_\_  
\_\_\_\_\_

7. Service of Process Address (Can be any valid mailing address in the U.S.):  
\_\_\_\_\_  
\_\_\_\_\_

8. Name and Title of Person Authorized to Sign Documents on Behalf of Entity:  
\_\_\_\_\_

9. Date Corporation began doing business in NYS: \_\_\_\_\_

\*If already started to conduct business, consent from NYS Tax Dept. IS REQUIRED PRIOR to filing with the SOS.\*

Obtain Good Standing from Home State	\$ 125.00
Prepare and File:	\$ 95.00
Disbursement to Dept. of State (filing)	\$ 225.00
First Year Registered Agent Fee	\$ 200.00 (*Optional)
Administrative Handling	\$ 5.00
Total:	\$ 450.00*

Contact Name: \_\_\_\_\_ Email: \_\_\_\_\_

Firm / Business Name: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Billing/Mailing Address: \_\_\_\_\_

Address for delivery of Corporate Documents:  
\_\_\_\_\_

Let this letter serve as my authorization to charge Amex/MC/Visa (*Initial Here*) \_\_\_\_\_

Card #: \_\_\_\_\_ Expires: \_\_\_\_\_

IN THE AMOUNT OF: \_\_\_\_\_

Print Name of Card Holder: \_\_\_\_\_

Signature of Card Holder: \_\_\_\_\_