

SERVICO, INC.
P.O. BOX 871
ALBANY, NEW YORK 12201
PHONE (518)463-4179 FAX (518)463-3752

WORKSHEET FOR PREPARATION AND FILING OF NEW YORK
CERTIFICATE OF INCORPORATION

Name of Corporation (in order of preference / name must include Corp., Inc., Ltd., Corporation, Incorporated, or Limited)

1. _____
2. _____
3. _____

Service of Process Address (use a PO Box or Street address, anywhere in the US, but NOT both):

Purpose (if other than general purpose clause): _____

Stock Structure (if other than the standard 200 no par value): _____

County in NYS where the principal office is located: _____

PREPARE AND FILE	\$ 45.00
DISBURSEMENT TO DEPT. OF STATE (Filing)	\$ 135.00 Routine 160.00 Rush
CORPORATE OUTFIT	\$ 65.00**
SHIPPING (UPS Ground)	\$ 8.50**
ADMINISTRATIVE HANDLING	\$ 5.00
SALES TAX (Based on 8.875% - yours may differ)	\$ 6.52
TOTAL	\$ 265.02 routine/\$290.02 rush

(Times: Routine 3 - 4 weeks (estimated) or Rush 24-48 hours - these are State time frames)

Your Name & Firm: _____

Mailing Address: _____

Phone #: _____ **Fax #:** _____

Email: _____

LET THIS LETTER SERVE AS MY AUTHORIZATION TO CHARGE: \$ _____

Card#: _____ **Expires:** _____

Name & Billing address of Cardholder: _____

Signature of Cardholder: _____

***Please note: this fee is an ESTIMATE only.
It is possible to incur additional fees that WILL be charged to this card.***