

SERVICO INC.
283 WASHINGTON AVENUE
ALBANY, NEW YORK 12206
PH:518.463.4179 / 518.463.3752 : FAX
WWW.SERVICO.COM

Worksheet for Preparation/Filing of New York
CERTIFICATE OF INCORPORATION FOR FREE CHURCH (ART 9)

Name of Corporation _____

Names and address of the trustees (minimum of seven) _____

Purpose *Clause* (we can use a general "Christian" purpose, which may be altered to your needs) _____

NOTES: All seven trustees must sign as incorporator, and their signatures notarized. A Signature of the Justice of the Supreme Court for the county where the church will be located must be affixed to the Certificate prior to filing with the Secretary of State.

PREPARE AND FILE	\$125.00
DISBURSEMENT TO DEPT. OF STATE (Filing)	\$ 135.00
CORPORATE OUTFIT	\$ 60.00**
SHIPPING (UPS Ground)	\$ 8.50**
ADMINISTRATIVE HANDLING	\$ 5.00
SALES TAX (Based on 8.875% - yours may differ)	\$ _____

***(Times: Routine 3 - 4 weeks (estimated) or Rush 24-48 hours - these are State time frames)**

Your Name: _____

Your Firm: _____

Billing/Mailing Address: _____

Your Phone #: _____ Your Fax #: _____

Let This Letter Serve as My Authorization to Charge My Amex/MC/Visa (Initial Here) _____

Card # _____ Expires _____ IN THE AMOUNT OF ** _____

Print Name and Complete Billing Address on Credit Card: _____

Signature of Card Holder: _____

**** Please note: This fee is an estimate only. It is possible to incur additional disbursements in order to complete this order. If so the additional fees will be charged to this credit card.**

New York State Does Not Require the Use of a Registered Agent.
However, Registered Agent Services are Available at \$200.00 Per Year.