

SERVICO, INC.
P.O. Box 871
Albany, New York 1220
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**Worksheet for Preparation/Filing of New York
Certificate of Change
(For Change of County Location and/or Service of Process Address)**

CURRENT NAME OF CORPORATION

ORIGINAL NAME OF CORPORATION (If has been amended)

NEW ADDRESS FOR SERVICE OF PROCESS (If Applicable)

NEW COUNTY LOCATION OF PRINCIPAL OFFICE (if Applicable)

NAME AND TITLE OF PERSON AUTHORIZING THE CHANGE

FEES:

PREPARE AND FILE	\$ 75.00
DISBURSEMENT TO DEPT. OF STATE (Filing)	\$ 30.00 Routine 55.00 Rush
ADMINISTRATIVE HANDLING	\$ 5.00
TOTAL	\$110.00 Routine OR \$135.00 Rush

Your Name:

Your Firm:

Billing/Mailing Address:

Your Phone #:

Your Fax #:

Let This Letter Serve as My Authorization to Charge My Amex/MC/Visa (Initial Here)

Card #

Expires

IN THE AMOUNT OF **

Print Name of Card Holder:

Print Complete Billing Address on Credit Card:

Signature of Card Holder:

** Please note: This fee is an estimate only. It is possible to incur additional disbursements in order to complete this order. If so the additional fees will be charged to this credit card.